



Enrollment Form

Acknowledgment & Authorization Agreement

To Whom It May Concern:

The School District, Coop, FSMC, or Group listed below has chosen to participate in the distribution and marketing program provided through ClearVu/Foodbuy. This document also authorizes and includes all "parent/child" schools/buildings of the district/coop/FSMC or Group to be included. Please provide program support as of the effective date listed below.

District/Coop/FSMC or Group Name: _____

Contact Name: _____

Contact Title: _____

Contact Phone Number: _____

Contact Address: _____

Contact Email Address: _____

Signature of Authorized Contact: _____

Primary Distributor: _____

(Please include the local name of the distributor if it is a national provider)

Secondary Distributor: _____

Today's Date: _____



Enrollment Process

Upon receiving this enrollment form, ClearVu will email a “**Member Location Form**” to the contact listed on page one of this agreement. The contact is asked to review the listing of school buildings and or receiving locations to verify them for accuracy. Please make any corrections needed on the Excel form. On the right side of the form, please enter your “**Distributor Customer Number**” for each location listed. This identifying number is used by our team when requesting your electronic purchase data from your distributor. Using this number assures the data is accurate.

Once the Member Location Form is returned to ClearVu, our team will contact your distributors to obtain your electronic purchase data. Some distributors may require additional paperwork to support your participation and we will contact you if this is the case. Enrollment will take several months as the data receiving and other processes are completed. Typically, the first check made out to your district will arrive the fourth month following submission of the Member Location Form. Afterward, a check will be sent monthly.

Once checks begin to arrive, ClearVu encourages you to register for a username and password to access the Member Portal. You can request access when clicking on the member portal button on the upper right section of the website. There you will see an option to register for the site. Once you have registered, you will have access to members only content, and reporting showing your purchases, rebates and other information designed to enable you with a ClearVu of your procurement activity.

Termination of Existing Provider, (if applicable)

If the member currently participates in a competing program, the member will terminate its membership and join the ClearVu/Foodbuy program. This document serves as a termination notice from the current provider. If you have questions regarding a competing program, please contact ClearVu to discuss.

Current Program Provider: _____

Date of Termination: _____



Member Direct Agreements

Members may have direct manufacturer agreements they want to maintain. ClearVu/Foodbuy can exclude those from the program. Please list the manufacturers that you would like excluded on the lines below. If you have more than fit on this form, please contact ClearVu at cmeyers@clearvuss.com for assistance.

Term

Participation in the ClearVu program is at the discretion of the member. There is no fee to join, and a procurement is not necessary to participate. Participation begins the day the Enrollment Form is received and continues until the member sends ClearVu an official notice of termination from the program. Once received, ClearVu will confirm receipt of the termination letter and will discontinue all benefits as of that date.

Updates

ClearVu understands the member may make changes to its distributor network and asks the member to keep it informed of these changes so that arrangements can be made to obtain your data from the new vendor. This is particularly important at the beginning of each school year.

When completed, please return this form to cmeyers@clearvuss.com. Forms completed online are automatically sent to this address. Thank you and we look forward to serving you. Welcome!